

With over 20 years of experience in the nonprofit sector, Topline CPA's specialty lies in combining state-of-the-art technology with CPA services, catering exclusively to startup and growing nonprofit organizations.

SERVICES WE OFFER

Our customized outsourced Accountant, Controller, and CFO services will remove the hassle of managing your accounting department and staying up to date with your reporting requirements, allowing you to focus on what matters most—your organization's missions and growth.



If you are a start-up or growing nonprofit, we will:



Set up a synchronized state-of-the-art financial tech stack.



Handle all of your financial, grant, and strategic reporting requirements.



Discuss your financial position and provide key highlights, trends, and strategic advice for maximizing your growth.



Ensure your organization has the processes and platforms in place to foster long term scalability and growth.

We partner with cutting-edge software providers to maximize your finance department's efficiency:






CONTACT US TO LEARN MORE: ☎ 240-752-6750 @ ARIEL@TOPLINECPAS.COM

INTRODUCING OUR SUBSCRIPTION SERVICES

Our new Subscription Services maximize the service value you receive. You receive all of the services in whichever package you subscribe to, regardless of whether you use the services.

Accountant, Controller, CFO & Compliance Services for Emerging Nonprofits

	 Foundational Accountant	 Controller	 Strategic CFO
Service type	Reactive	Proactive	Strategic
Target Revenue Range	\$200,000 & Under	\$500,000 & Under	\$850,000 & Under
Financial Tech Stack Implementation	✓	✓	✓
Bank Reconciliations	✓	✓	✓
Financial Dashboard Set up & Maintenance	✓	✓	✓
Accounts Payable (Paying Bills)	✗	✗	✓
Accounts Receivable	✓	✓	✓
Financial Statement Preparation	Monthly	Monthly	Monthly
Financial Positions Review Meetings	Monthly	Monthly	Monthly
Expert Advice & Support	1/month	1/month	2/month
Audit Readiness	✓	✓	✓
Grant Reporting/Invoicing ¹	✓	✓	✓
Internal Control Implementation	✗	✓	✓
Program/Cost Center Reporting	✗	✓	✓
Budget Preparation & Reporting	✗	✓	✓
Payroll Services	✗	✗	✓
Board Meeting Presentations	✗	✗	✓
KPIs	✗	✗	✓
Cash Flow Forecasts	✗	✗	✓
Starting Price²	\$900/month	\$1,500/month	\$2,000/month

Optional Add-On Services

Grant Management	\$750/month
Projections	2/year at \$1,500 per Projection Report
Accounts Payable (Paying Bills)	\$500/month
990 Preparation & Compliance	Starting at \$2,000/year
Audit Liaison Services	Starting at \$2,000/year

Payroll & HR Packages

Starter	Enhanced	Pro
Starting at \$125/month³	Starting at \$200/month³	Starting at \$350/month³
Includes:	Everything in Starter, plus:	Everything in Enhanced, plus:
Full-service single state payroll	Full-service multi-state payroll	Performance assessment
Employee onboarding	Employee advanced onboarding	Background checks
Employee self-service portal	State tax registration	Compliance alerts
Benefit withholding	Benefit remittance	Access to certified HR experts
Support	PTO management	Handbook development support
Integrations	Garnishment processing	Health insurance setup
Tax notice resolution	Time tracking	Retirement plan setup
Basic PTO	Project tracking	Support—dedicated slack channel
Review options for basic time tracking	Domestic & international contractor payments	
	Workers' compensation	
	Employee surveys	

These packages include Partial HR Services!

We ensure your financial outputs are a tool for growth, not a burden.



¹ Grant Reporting and Invoicing includes 2 grant reports/invoices per quarter for the “Transactional” and “Outsourced Controller” packages and 4 grant reports/invoices per quarter for the “Outsourced CFO” package.

² Starting price is subject to change based on organizations size and reporting requirements. The above package are subscription model, meaning, whichever package you choose includes all listed services.

³ Pricing is contracted rate or 1-4 \$100, 5-10 \$200, 11-14 \$300, 15+ \$500